



# Pacific Region Civil Air Patrol Payment Voucher - FY16

October 2015

- PCR ServisFirst
- PCR Wells Fargo

Check       EFT

Date:

Payable To:

Position:

Address:

City:

State:

Zip:

Amount:

Description:

Account Distribution	Amount
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

**All personal reimbursement requests must be submitted within 60 days of incurring an expense or receiving an invoice. Requests for reimbursement presented after 60 days will not be honored.**

**All receipts must be included for payment.**

**Submission of this request certifies that the total amount was incurred for Civil Air Patrol purposes.**

Comments:

Submit completed Payment Voucher with legible copies of detailed receipts in PDF format via e-mail to:

**Region Director of Finance**  
[filodea@gmail.com](mailto:filodea@gmail.com)