



TRAINING ANNOUNCEMENT



THE CIVIL AIR PATROL INSPECTOR GENERAL SENIOR LEVEL TRAINING COURSE

This in-residence course, designed to help CAP officers better execute duties and responsibilities associated with Inspector General, Assistant Inspector General, SUI Inspector or Command and Staff positions, is also an opportunity to improve your understanding of the IG System. This is a required course for award of the Inspector General specialty track Senior level. CAP regulations require all personnel who aspire to be on an inspection team to have completed Basic IG Training. This course satisfies that requirement. You also need this training if:

- You are currently serving in a command or wing/region staff position, and/or:
- You want or need a better understanding of the Civil Air Patrol Inspector General system.
- This course is a required prerequisite for the National Inspector General College

The Civil Air Patrol Inspector General Senior Level Training Course is scheduled for Sunday and Monday, 19-20 April 2015. The training is scheduled in conjunction with the Pacific Region Conference and will be held at the Double Tree Suites Hotel, Seattle Airport-Southcenter in Tukwila, Washington, Non-commuting students who are not attending the conference, should plan to arrive on Saturday, 18 April. Sign-in will be Sunday morning at 0800 at the class site. Classes will be all day Sunday and will be released by 1700 on Monday.

Cost: There will be a \$20.00 charge associated with this course which will provide refreshments on both days of the course.

Billeting: Billeting will be at the Double Tree Suites Hotel, Seattle Airport-Southcenter. The fixed number of rooms may not last that long. Please do not delay.

Course Registration: The Registration website is <http://www.eventbrite.com/e/civil-air-patrol-2015-pacific-region-conference-tickets-15525824158>. Personnel may also register for the Pacific Region Conference at this site.

Curriculum Includes:

- In-depth Information
- Complaint Resolution
- Interview Strategies
- Interview Techniques
- Listening Skills
- Secure Data Entry
- Leadership
- Problem Solving
- Human Relations
- Team Building
- New Compliance Inspection Info
- New Subordinate Unit Inspection Info
- Oral and Written Communication

- A one or two bed suite is \$122.50 per night (\$109 + tax) for up to two people. If you choose to have a roommate you would each pay \$61.25 per person per night and have separate beds.
- An even less expensive option is to triple up at \$133.75 (\$119 + tax) per night for three people with two beds plus pull-out sleeper in the living room. This would work out to about \$44.50 per person per night with separate beds.
- The hotel includes a free airport shuttle, a free shuttle to nearby restaurants, free internet in your room, and free parking if you have a car. You can purchase a breakfast voucher for \$10 per day.
- There are many options for food in close proximity to the hotel, some within walking distance and several more within easy shuttle or car distance.
- Since we are not on an active military base there is no restriction on your spouse staying with you in your hotel room.
- **To make a hotel reservation by phone call toll-free: 800-222-8733.** Please provide your Group Code (**CAP**) to receive our staff college and conference discount, and please let the Reservation Agent know that our group block is at the DoubleTree Suites on Southcenter Parkway in Seattle, WA (to reserve rooms at the correct hotel).

[You may also make a hotel reservation online](#)

Student Requirements: Space is limited. All applicants must be current members of Civil Air Patrol. Applications will be accepted in the following priority:

1. Applicants assigned as Wing or Region Inspectors General or assistants.
2. Applicants assigned as Squadron, Group, Wing or Region Commanders
3. Applicants assigned as Group, Wing or Region Vice-Commanders or Chiefs of Staff.
4. Applicants assigned as Legal Officers.
5. Other interested members with the approval of the CAP/IGT.
6. Members of Pacific Region will have priority over all others.
 - Laptop computers or tablets are required
 - All students attending the IG Senior Course must have completed the on-line IG Basic Course (CAP Investigating Officer Course and Inspection Augmentee Course) prior to attending the IG Senior Course.

Uniform Requirements: AF blue shirt with or without a tie or CAP aviator shirt with or without a tie or dark blue golf shirt worn in accordance with CAPM 39-1

Application Procedures: Those wishing to attend this course should register send an approved CAPF 17, no later than 01 April to their respective wing Inspector General. For any questions, contact the course instructor, Lt. Col. Preston B. Perrenot, CAP PCR/IG at pbperrenot@centurylink.net.

The Pacific Region Commander would like to extend an invitation to all IG Senior Course students to attend the Pacific Region Conference which is taking place prior the Senior IG Course.